

[GCO104] CAREER GUIDANCE

GENERAL INFORMATION

Studies	DEGREE IN ENGINEERING IN ECO-TECHNOLOGY IN INDUSTRIAL PROCESS		Subject	ORGANISATION AND MANAGEMENT	
Semester	1	Course	4	Mention / Field of specialisation	???
Character	OPTIONAL		Language	EUSKARA	
Plan	2017	Modality	Adapted Face-to-face	Total hours	35 class hours + 40 non-class hours = 75 total hours
Credits	3	Hours/week	1.94		

PROFESSORS

DOK-COUTO ORTEGA, MAITE

REQUIRED PREVIOUS KNOWLEDGE

Subjects	Knowledge
(No specific previous subjects required)	(No previous knowledge required)

SKILLS

VERIFICA SKILLS

SPECIFIC

GCFB06 - To have sufficient knowledge of the concept of business, its institutional and legal framework. Business management and administration.

LEARNING RESULTS

RGC406 [!] *Identifica y valora las salidas y alternativas profesionales existentes.*

LEARNING ACTIVITIES

	CH	NCH	TH
Individual study and work, tests and evaluations and check points	5 h.	10 h.	15 h.
Presentation of the teacher in the classroom, in participatory classes, of concepts and procedures associated with the subjects	10 h.	5 h.	15 h.
Individual and team exercises	20 h.	25 h.	45 h.

EVALUATION SYSTEM

W

Individual written and oral tests to assess technical skills of the subject	55%
Reports of solving exercises, case studies, computer practices, simulation practices and laboratory practices	30%
Observation of student participation and attitude in the proposed training activities	15%

MAKE-UP MECHANISMS

Individual written and oral tests to assess technical skills of the subject
 Reports of solving exercises, case studies, computer practices, simulation practices and laboratory practices

CH - Class hours: 35 h.

NCH - Non-class hours: 40 h.

TH - Total hours: 75 h.

CONTENTS

1. Alternatives to the work world
 2. Competencies of the 21st century's engineer
 3. Self-analysis and information sources + Tips for a good degree dissertation
 4. Letter of introduction and CV
 5. Employment contract, payroll and social security

LEARNING RESOURCES AND BIBLIOGRAPHY

Learning resources

Subject notes
 Moodle Platform

Bibliography

http://katalogoa.mondragon.edu/janium-bin/janium_login_opac_re_in k.pl?grupo=EKOTEKNOLOGIA41&ejecuta=35